



Douglas County 4-H Award Procedures

Updated Fall 2023

KANSAS 4-H PROJECT REPORT FORM

GENERAL GUIDELINES

The project report should represent the work and thoughts of the 4-H member. The Kansas 4-H Project Report Form is used to report the most significant learning, and experiences a member has in a given project and current project year. Keep in mind that 4-H teaches growth, so show as much growth as possible when filling out the record.

GENERAL VS. ANIMAL PROJECT REPORT FORMS

Project areas related to any animal need to use the Animal Project Report Form, i.e. Horse, Pets, Dog, Poultry, Rabbits, Beef, Sheep, Swine, Meat Goat and Dairy. All other projects will use the General Project Report Form.

Kansas 4-H Project Report Form awards will be given in the following age divisions:

- Junior (age 7-9, before January 1 of the current year)
- Intermediate (age 10-13, before January 1 of the current year)
- Senior (age 14 -18, before January 1 of the current year)

Although youth of all ages may be judged for county winners, only youth age 14 and over (before January 1 of the current year) are eligible to advance for regional judging. A maximum of four project winners, per project area, in each age group will be awarded.

4-H Project Report Form awards are available in the current year's project areas. For a list of current projects refer to the current year's project selection list at: [4-H Project Award Categories](#).

EVALUATION OF PROJECT REPORTS

Project Reports submitted for competition will be evaluated primarily on content. Please refer to the score sheet for judging criteria (<https://bit.ly/4-HReportFormRubric>). Emphasis will be placed on the quality of the member's experiences, growth and scope of project work, accuracy, and thoroughness.

For details, forms, and a break, down of the Project Report Form go to: [4H Project Report Form Information](#).

WHEN SUBMITTING A 4-H RECORD BOOK (PROJECT REPORT FORM) FOR COUNTY JUDGING, THE FOLLOWING WILL BE REQUIRED:

Personal Information Page (with appropriate signatures)

Kansas 4-H Project Report Form (s) - (one report per project)

MEMBER ACHIEVEMENT AWARDS

Membership Achievement Awards are awarded at the conclusion of each 4-H year. Only one pin per 4-H year can be earned. Pins cannot be earned more than once. Achievement Award applications are required to be submitted to the 4-H member's community club leader by the club's application deadline. A completed application includes the appropriate number of activities completed and required signatures. An electronic copy of the application is available at: <https://bit.ly/DG4HAwards>.

Membership

- Awarded at the conclusion of the 4-H year in which you joined your club.
- Must attend a majority (more than one-half) of the remaining regularly scheduled meetings for your club.

Bronze

- Meet requirements 1-4 listed on the application including: exhibiting one or more 4-H projects, attend a majority of the regularly scheduled meetings for your club, attend a county 4-H event and complete your permanent record.

Clover

- Meet requirements 1-4 listed on the application including: exhibiting one or more 4-H projects, attend a majority of the regularly scheduled meetings for your club, present a program at a 4-H meeting and complete your permanent record.
- Complete three of the optional requirements.

Emerald

- Meet requirements 1-4 listed on the application including: exhibiting one or more 4-H projects, attend a majority of the regularly scheduled meetings for your club, present a program at a 4-H meeting and complete your permanent record.
- Complete five of the optional requirements.

Silver

- Meet requirements 1-4 listed on the application including: exhibiting one or more 4-H projects, attend a majority of the regularly scheduled meetings for your club, present a program at a 4-H meeting and complete your permanent record.
- Complete six of the optional requirements.

Silver Guard

- Meet requirements 1-4 listed on the application including: exhibiting one or more 4-H projects, attend a majority of the regularly scheduled meetings for your club, present a program at a 4-H meeting and complete your permanent record.
- Complete eight of the optional requirements.

Leadership

- Meet requirements 1-5 listed on the application including: exhibiting one or more 4-H projects, attend a majority of the regularly scheduled meetings for your club, present a program at a 4-H meeting, enroll in leadership project and complete your permanent record.
- Complete 11 of the optional requirements.

Gold

- Meet requirements 1-4 listed on the application including: exhibiting one or more 4-H projects, previously earned leadership and silver guard awards, enroll in leadership project and complete your permanent record.
- Complete 15 of the optional requirements.

Gold Guard

- Meet requirements 1-5 on the application including: exhibiting one or more 4-H projects, previously earned the gold award, enroll in leadership project, complete your permanent record and be 15 years or older as of January 1 of the current year.
- Complete 16 of the optional requirements.

Key Award

The Kansas Key Award is one of the highest honors awarded to 4-H members across Kansas. As a 4-H award, the applicant needs to highlight 4-H related events, activities and achievements accomplished within the 4-H club, county/district, region, or state.

ADDITIONAL AWARDS – All award applications can be found at: <https://bit.ly/DG4HAwards>.

Citizenship Award

- The Citizenship Award is presented to the top senior (ages 14-18) Kansas Award Portfolio for the Citizenship Award.
- The Citizenship Award recognizes 4-H members for their contributions to the Douglas County community through their citizenship project. The award encourages youth to be engaged in their communities.

I Dare You Award

- The I Dare You Award is presented to the top two senior (ages 14-18) Kansas Award Portfolios for the Leadership Award.
- The I Dare You Award recognizes youth with strong character and leadership skills. The award challenges youth to lead creative, purposeful lives. 4-H'ers earning the award receive a copy of the book *I Dare You* written by William H. Danforth.

4-H Spirit Award

- This award is designed to honor a current 4-H member who strives to live and achieve the ideals of the 4-H pledge: developing clearer thinking, loyalty, service to others and better living for their club, community, country, and world. This 4-H'er has enthusiasm for the program and is willing to assist with activities and programs.

Dorothy Akin Leadership Award

- This award is for any adult leader: community leader, project leader or committee leader. It is designed to award someone who is exceptional at their duties. It should go to a leader who is hardworking and willing to assist in a positive and enthusiastic way while helping 4-H youth.

Florine Alexander Leadership Award

- This award is designed to go to an adult project leader. This leader goes above and beyond regular project leader duties and meetings. This might include organizing special trips and community service projects, and helping 4-H'ers prepare for judging contests or the fair. This project leader is very hands-on and creative while helping 4-H'ers realize their individual potential.

Friend of 4-H Award

- This award is designed to go to a person or business who is not currently or directly tied to 4-H, however has provided great support of a 4-H program, event or community service project. This person may be a past 4-H'er or 4-H leader, but does not have to be.

Dea Lieber Outstanding Adult Volunteer Award

- This award is for an adult who generously give of themselves for the betterment of 4-H'ers and the 4-H program. This could be the adult volunteer who does not hold an official title (community leader, project leader, committee chair, etc.), but can always be counted on to go the extra distance to get the job done for the kids.

4-H Family of the Year

- This award is to recognize 4-H families who go above and beyond to support the Douglas County 4-H Program. The 4-H Family of the Year exemplifies the 4-H motto- To Make the Best Better.